

ATTACHMENT TO GRAND JURY SUBPOENA ISSUED TO:

Southern University at New Orleans
 Attn: Human Resources
 6400 Press Drive
 New Orleans, LA 70126

Return Date: May 23, 2019

NOTE: In lieu of a personal appearance, compliance with this subpoena request may be accomplished by furnishing documents requested to Assistant United States Attorney (AUSA) Andre Lagarde at the United States Attorney's Office, Eastern District of Louisiana, 650 Poydras Street, New Orleans, Louisiana 70130 on or before the return date should you desire voluntarily to surrender them to the Grand Jury. AUSA Lagarde may be reached at telephone number [REDACTED]. *If you should have any questions regarding this subpoena, please contact Special Agent Samira J. Marigny of the Federal Bureau of Investigation, who can be reached at telephone number [REDACTED].*

NOTE: PLEASE PROVIDE RECORDS IN ELECTRONIC FORMAT VIA EMAIL IF POSSIBLE.

***** Please do not disclose the existence of this subpoena to any third parties in order to maintain the confidentiality of an underlying investigation.**

*****LIST OF REQUESTED DOCUMENTS*****

- 1) Any and all emails (sent, received, and/or deleted) by wbishop@suno.edu and/or any other email address associated with Wesley T. Bishop ([REDACTED]) from **January 1, 2014 to present**. All emails should be produced in their original format.
- 2) For the time period from **January 1, 2014 to present**, any and all documents in any way related to expense reimbursement/payment requests filed by Wesley T. Bishop with Southern University at New Orleans. These documents shall include, but not be limited to, all expense/payment requests and all related support associated with travel, per diem, training, and any other expenses, including receipts, billings, invoices, contracts, emails, memos, notes, faxes and correspondence. Additionally, provide documentation of any and all expense reimbursements and payments made to Wesley T. Bishop or any person or entity (such as a political action committee) acting on his behalf, such as copies of checks or wire transfer/bank account draft information.
- 3) Any and all personnel records for Wesley T. Bishop, including but not limited to: applications for employment; evaluations; performance reviews; personal and professional references; commendations; awards; complaints; disciplinary and adverse actions; tests; reviews; salary information; promotions; certifications; correspondence;

- and any other written documents;
- 4) For the time period from **January 1, 2014 to present**, any and all employment compensation records for Wesley T. Bishop, including copies of checks or wire transfer/bank account draft information relative to payroll payments made to Wesley T. Bishop, and Internal Revenue Service Forms W-2 and 1099.
 - 5) For the time period from **January 1, 2014 to present**, any and all timesheets, work schedules, and leave records for Wesley T. Bishop, including requests made for any and all types of leave, including annual leave, leave without pay, sick leave, and approval/denial records for each leave request.
 - 6) A copy of Southern University at New Orleans' leave policies for employees for the time period from **January 1, 2014 to present**, including any changes in the policies during the stated time period.
 - 7) Any and all files associated with an internal investigation by Southern University at New Orleans regarding the use of sick, annual, and leave without pay regarding Wesley T. Bishop.
 - 8) Documentation of any and all payments made by Wesley T. Bishop to Southern University at New Orleans to reimburse the university for leave payments made to Wesley T. Bishop. Provide copies of checks or wire transfer/bank account draft information relative to payments made to Southern University at New Orleans by Wesley T. Bishop or any person or entity (such as a political action committee) acting on his behalf.

*****END OF REQUESTED DOCUMENTS*****